

**PARKING MACHINE REFUND REQUEST**



TODAY'S DATE \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

DATE OF INCIDENT \_\_\_\_\_ TIME \_\_\_\_\_

PARKING MACHINE # \_\_\_\_\_

LOCATION \_\_\_\_\_

I BELIEVE I AM ENTITLED TO A REFUND OF \$ \_\_\_\_\_ FOR THE FOLLOWING REASONS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DID YOU ULTIMATELY PARK IN THE LOT FOR A PERIOD OF TIME? \_\_\_\_\_  
FOR HOW LONG? \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE**

**PLEASE COPY AND ATTACH ANY PERTINENT DOCUMENTATION INCLUDING THE VOUCHER/RECEIPT FROM THE MACHINE. BECAUSE REFUNDS REQUIRE COUNCIL APPROVAL, PLEASE ALLOW 6-8 WEEKS FOR RECEIPT OF REFUND.**

**PLEASE RETURN TO – CHIEF DANIEL J. DEPOLO  
POINT PLEASANT BEACH POLICE DEPT.  
416 NEW JERSEY AVENUE  
POINT PLEASANT BEACH, NJ 08742  
PHONE # 732-892-0500 FAX # 732-892-0088**

**\*\*\* WARNING \*\*\***

***A PERSON IS IN VIOLATION OF NEW JERSEY STATE LAW IF HE/SHE KNOWINGLY FALSIFIES ANY DOCUMENT WITH THE PURPOSE TO DECEIVE ANOTHER. (THIS INCLUDES SUBMITTING OVERCHARGES KNOWING THAT THEY HAVE BEEN REIMBURSED BY A CREDIT CARD COMPANY.)***